



# **IN ACTIVE CLIENT POLICY FOR AMBALAL SHARES & STOCKS PRIVATE LIMITED**

**(POLICY CREATED ON 05.04.2025)**

## **Ambalal Shares & Stocks(P) Ltd**

#2, Kewalchand Plaza, Ambalal Green  
City, Old Bye Pass Road, Vellore - 632004.  
Phone: +91 416 2227751-55

**SEBI Reg No : Ambalal Shares & Stocks  
(P) Ltd(ASSL) - INZ000219137;  
Exchanges: NSE: 14329 / BSE: 6406 /  
MCX: 45965; CDSL - IN-DP-402-2019**

## **Prepared By**

**Mr. Jawarilal Karan**  
Compliance Officer

## **Approved By**

**Mr. Jawarilal Jain**  
Designated Director

## **IN ACTIVE CLIENT POLICY**

In active client means client who is inactive during last 6 months.

- A list of inactive clients shall be prepared from the back office software on the last day of every month and shall be submitted to the concerned department after confirmation with the management. The management will approve a final list of inactive clients.
- A copy of the list is also forwarded to dealers who operate our BOLT or NEAT terminals.
- After inactivemarking, if any orders are received, the dealer shall take reasonable steps to identify the identity of the client and to ensure that the orders are received from the same client. The dealer shall use various techniques like call back, asking personal detail questions, last trade date, outstanding position set to confirm the identity of the caller. They may use any other technique which is reasonable. In case of a doubt the case shall be referred to the management.
- Dormant client has to update their KYC details at the time of fresh order, if required.
- All Credit Balances Lying in Inactive accounts will be paid back to the respective clients once in a quarter after clearing the dues if any.